Dale County Commission

Commission Meeting Minutes - December 10, 2019

The Dale County Commission convened in a regular session Tuesday, December 10, 2019. The following members were present: Chairman Mark Blankenship; District Two Commissioner Steve McKinnon; District Three Commissioner Charles W. Gary and District Four Commissioner Frankie Wilson. Absent: District One Commissioner Chris Carroll.

Chairman Blankenship called the meeting to order at 10:15 am. Commissioner Wilson opened with the Pledge of Allegiance. Commissioner Gary followed with prayer.

APPROVED – AGENDA
Commissioner McKinnon made a motion to approve the agenda.
Commissioner Gary seconded the motion, all voted aye. Motion carried.

APPROVED – MEMORANDUM OF WARRANTS
Commissioner McKinnon made a motion to approve the following Memorandum of Warrants:
- Accounts Payable Check Numbers 85318-85423.
- Payroll Check Numbers: 154636-154637.
- Direct Deposit Check Numbers: 33017-33159.

Commissioner Gary seconded the motion, all voted aye. Motion carried.

APPROVED – NOVEMBER 26, 2019 MINUTES
Commissioner Gary made a motion to approve the Minutes of the Commission Meeting on November 26, 2019.
Commissioner Wilson seconded the motion, all voted aye. Motion carried.
PROPOSED ADDENDUM

Dale County Commission

Personnel Policies and Procedures Handbook

November 26, 2019

Changes are in Bold

Purpose of Addendum: Retirees may convert unused sick leave to Retirement credit.

SECTION X ATTENDANCE & LEAVE

PART D TYPES OF LEAVE

No. 2 SICK LEAVE

B Eligible employees will not earn any sick leave credit during any pay period in which they are in non-pay status for six (6) working days or more during the pay period. Eligible County employees may accumulate up to nine hundred sixty (960) hours. No individuals will be paid for his/her unused sick leave upon separation from County service. Retirees have the option to convert unused sick leave to retirement credit at the time of retirement per §36-2636.1 Code of Alabama 1975. Any individual who leaves County employment will forfeit his hers accumulated sick leave. However, those individuals who separate in good standing and are reemployed in a classified service position within two (2) years of their separation will have up to four hundred and eighty hours (480) of their previously accrued and unused sick leave time credited to their sick leave balance upon completion of their probationary period, if such probationary period is required.

POSTED 11/26/2019

Dale County Commission Approved ____________
APPROVED – PERSONNEL
Commissioner McKinnon made a motion to approve the following:

- Andrew Laney – Road & Bridge – Certified Laborer – New Hire.

Commissioner Gary seconded the motion, all voted aye. Motion carried.

APPROVED – 2020 EMPLOYEE HOLIDAY SCHEDULE
Commissioner Gary made a motion to approve the 2020 Employee Holiday Schedule. See Exhibit 1.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED – TRAVEL REQUEST
Commissioner Gary made a motion to approve the following:

- Derek Brewer & Drew Meacham – Road & Bridge – NACE Conference – Orange Beach, AL – April 19-23, 2019 - $1,710.00 each.

Commissioner McKinnon seconded the motion, all voted aye. Motion carried.

APPROVED – ADDENDUM – PERSONNEL HANDBOOK
Commissioner McKinnon made a motion to approve the addendum to the Dale County Personnel Handbook: Section X- Attendance & Leave; D- Types of Leave; 2- Sick Leave. See Exhibit 2.

Commissioner Gary seconded the motion, all voted aye. Motion carried.

APPROVED – GENERATOR MAINTENANCE SERVICE AGREEMENT
Commissioner Gary made a motion to approve a Maintenance Service Agreement for with Taylor Power Systems. These generators are located at: Jail, EMA, and tower. See Exhibit 3.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.
**APPROVED – E-911 BOARD APPOINTMENT**
Commissioner McKinnon made a motion to approve to approve the appointment of Jonathan Kurt McDaniel to the E-911 Board with the term ending January 10, 2024.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

**ANNOUNCEMENT – NEXT REGULAR MEETING**
Chairman Blankenship announced that the next regular meeting of the Dale County Commission will be Tuesday, January 14, 2020 at 10:00am.

**ADJOURNMENT: CONFIRMATORY STATEMENT**
Commission McKinnon made a motion to adjourn the meeting. Commissioner Gary seconded the motion. All voted aye. Motion carried.

It is hereby ordered the foregoing documents, resolutions, etc., be duly confirmed and entered into the minutes of the Dale County Commission as its official actions.

Mark Blankenship, Commission Chairman
# DALE COUNTY COMMISSION

## 2020 Holiday Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Reason</th>
<th>10 hour employees</th>
<th>8 hour employees</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 1, 2019</td>
<td>Wednesday</td>
<td>New Year's Day</td>
<td>10</td>
<td>8</td>
</tr>
<tr>
<td>January 20, 2019</td>
<td>Monday</td>
<td>MLK Day</td>
<td>10</td>
<td>8</td>
</tr>
<tr>
<td>February 17, 2019</td>
<td>Monday</td>
<td>Presidents' Day</td>
<td>10</td>
<td>8</td>
</tr>
<tr>
<td>April 10, 2019</td>
<td>Friday</td>
<td>Good Friday</td>
<td>X</td>
<td>8</td>
</tr>
<tr>
<td>May 25, 2019</td>
<td>Monday</td>
<td>Memorial Day</td>
<td>10</td>
<td>8</td>
</tr>
<tr>
<td>July 3, 2019</td>
<td>Friday</td>
<td>4th of July</td>
<td>*</td>
<td>8</td>
</tr>
<tr>
<td>September 7, 2019</td>
<td>Monday</td>
<td>Labor Day</td>
<td>10</td>
<td>8</td>
</tr>
<tr>
<td>October 12, 2019</td>
<td>Monday</td>
<td>Columbus Day</td>
<td>10</td>
<td>8</td>
</tr>
<tr>
<td>November 11, 2019</td>
<td>Wednesday</td>
<td>Veterans' Day</td>
<td>10</td>
<td>8</td>
</tr>
<tr>
<td>November 26, 2019</td>
<td>Thursday</td>
<td>Thanksgiving</td>
<td>10</td>
<td>8</td>
</tr>
<tr>
<td>November 27, 2019</td>
<td>Friday</td>
<td>Thanksgiving</td>
<td>X</td>
<td>8</td>
</tr>
<tr>
<td>December 24, 2019</td>
<td>Thursday</td>
<td>Christmas Eve</td>
<td>10</td>
<td>8</td>
</tr>
<tr>
<td>December 25, 2019</td>
<td>Friday</td>
<td>Christmas</td>
<td>*</td>
<td>8</td>
</tr>
</tbody>
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**Floating Hours**

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<tbody>
<tr>
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<td></td>
<td>X</td>
</tr>
</tbody>
</table>

*In lieu of holiday being on Friday, 10 hour employees may take 1 day within 30 days after holiday with pay at Supervisor's discretion.*

11/26/2019
CONVERSION OF UNUSED SICK LEAVE TO RETIREMENT SERVICE CREDIT

Be it resolved that the Dale County Commission elects to come under the provisions of §36-26-36.1, Code of Alabama 1975, authorizing conversion of unused sick leave to retirement service credit.

Be it further resolved that by electing to come under the provisions of §36-26-36.1, the Dale County Commission agrees to assume the cost of benefits provided by said Act with regards to its employees who are members of the Employees’ Retirement System of Alabama.

Be it further resolved that the provisions of §36-26-36.1, shall become effective January 1, 2020.

I, Mark Blankenship, Chairman of the Dale County Commission, hereby certify that the foregoing is a true and correct copy of the Resolution adopted on December 10, 2019.

Mark Blankenship
Chairman

Attest:

Cheryl Ganey
County Administrator
PROPOSED ADDENDUM
Dale County Commission
Personnel Policies and Procedures Handbook

November 26, 2019
Changes are in Bold

Purpose of Addendum: Retirees may convert unused sick leave to Retirement credit.

SECTION X ATTENDANCE & LEAVE
PART D TYPES OF LEAVE
No. 2 SICK LEAVE

B Eligible employees will not earn any sick leave credit during any pay period in which they are in non-pay status for six (6) working days or more during the pay period. Eligible County employees may accumulate up to nine hundred sixty (960) hours. No individuals will be paid for his/her unused sick leave upon separation from County service. Retirees have the option to convert unused sick leave to retirement credit at the time of retirement per § 36-2636.1 Code of Alabama 1975. Any individual who leaves County employment will forfeit his/her accumulated sick leave. However, those individuals who separate in good standing and are reemployed in a classified service position within two (2) years of their separation will have up to four hundred and eighty hours (480) of their previously accrued and unused sick leave time credited to their sick leave balance upon completion of their probationary period, if such probationary period is required.

POSTED 11/26/2019

Dale County Commission Approved ___________
Taylor Power Systems is proud to offer Industrial Preventative Maintenance Service Agreements

**OUR AGREEMENT BENEFITS:**
- Priority response over non-agreement customers
- Pre-scheduled appointments
- Lower locked in rates with consistent cost over non-agreement customers
- Labor rate savings on non-maintenance related repairs
- Detailed reports from our technicians
- Consistent annual agreement dates

**Preventative Maintenance Agreement Includes:**

- **Inspection Service** – includes the 40-point inspection.

- **Basic Service** – performed annually includes:
  - 40-Point Inspection above plus
  - System testing of air, lubricating, fuel, electrical, controls, & transfer switch.
  - Oil change with filter
  - Fuel filter change (only for diesel applications)
  - Coolant testing and treatment if radiator cooled

- **Full Service** – performed every third year includes:
  - 40-Point Inspection plus
  - All Basic Service items plus
  - Replacement of belts and hoses
  - Replacement of battery,
  - Replacement of coolant,
  - Replacement of air filter

- **Optional Services:**
  - Load Bank Testing
  - Fuel Polishing Service
  - Megger Testing
  - InfraRed Camera Testing
  - Vibration Testing
  - Generator Rental During Scheduled Service (eliminates any possible outages)
STANDBY GENERATOR INDUSTRIAL MAINTENANCE SERVICE AGREEMENT

Prepared for:
Dale County Commission
Attention: Mr. Cajun Evans
124 Adam’s Streets
Ozark, AL 36360

Email:

Date: December 2, 2019

I: Agreement Period: January 2, 2020 to December 31, 2020

II: Equipment:
   • See attached equipment list

III. Services. One Year Annual Agreement (Six visits per year)
   • One Basic Annual Service – see attachment
   • Three Follow Up 41-Point Inspection – see attachment

IV. Payment Terms:
You will be invoiced as each service is performed. Payment is net following receipt of invoice. No sales or use taxes are included in the pricing and will be added as applicable.

Please do not send payment; you will be invoiced. If Purchase order is required it must be submitted before work can proceed.

V. Activation of Agreement:
Your Signature activates this service and must be received by the agreement start date. Pricing is good for 60 days. No service will be scheduled until a signed agreement is received. You may mail to 3750 Halls Mill Road Mobile, AL 36693, fax to 251-443-9569 or email to
List of equipment:

- Generac 65521, Serial Number: 30000699057
  - One Follow Up 41-Point Inspection at $200.00 – perform in March 2020
  - One Basic Annual Service at $420.00 – perform in June 2020
  - One Follow Up 41-Point Inspection at $200.00 – perform in September 2020
  - One Follow Up 41-Point Inspection at $200.00 – perform in December 2020

- Taylor TG100, Serial Number: TP 30712
  - One Follow Up 41-Point Inspection at $200.00 – perform in March 2020
  - One Basic Annual Service at $560.00 – perform in June 2020
  - One Follow Up 41-Point Inspection at $200.00 – perform in September 2020
  - One Follow Up 41-Point Inspection at $200.00 – perform in December 2020

- Taylor TG150, Serial Number: TP 32245
  - One Follow Up 41-Point Inspection at $200.00 – perform in March 2020
  - One Basic Annual Service at $620.00 – perform in June 2020
  - One Follow Up 41-Point Inspection at $200.00 – perform in September 2020
  - One Follow Up 41-Point Inspection at $200.00 – perform in December 2020

VI: Taylor Power Systems Disclaimer:
Taylor Power Systems may or may not be the manufacturer of the equipment to which this Service/Preventative Maintenance Agreement applies. This Agreement does not modify or extend any manufacturer’s originally issued warranty. Regularly scheduled service or preventative maintenance is necessary to extend the life of the equipment to which this agreement applies and make it more likely that the standby/prime power unit will provide power when needed; however, Taylor Power Systems is neither an insurer nor guarantor of the equipment or the customer’s product for which power is to be provided. INCIDENTAL AND CONSEQUENTIAL DAMAGES OCCURRING AS A RESULT OF THE FAILURE OF THE EQUIPMENT IS EXPRESSLY DISCLAIMED AND THE SOLE LIABILITY OF TAYLOR POWER SYSTEMS FOR ANY WORK PERFORMED UNDER THIS AGREEMENT IS LIMITED TO THE INVOICE AMOUNT OF THE AGREEMENT.

VII: Total Agreement Price: $3,400.00 + applicable taxes

For questions on when your services will be performed or questions about service work that was done, contact the Service Salesman that handles your agreement:

❖ Stephen Holland 251-443-8402

ACCEPTED BY: ____________________________ DATE: 12/10/19
Printed Name: [Signature]
Prepared For: [Signature]
Prepared By:
Stephen Holland, Inside Service Sales Supervisor Phone: 251.443.8402
3750 Halls Mill Road Mobile, AL 36693 Fax: 251.443.9569
Dale County Commission

Commission Meeting Minutes - January 14, 2020

The Dale County Commission convened in a regular session Tuesday, January 14, 2020. The following members were present: Chairman Mark Blankenship; District Two Commissioner Steve McKinnon; District Three Commissioner Charles W. Gary and District Four Commissioner Frankie Wilson. Absent: District One Commissioner Chris Carroll.

Chairman Blankenship called the meeting to order at 10:30 am. Commissioner McKinnon opened with the Pledge of Allegiance. Commissioner Gary followed with prayer.

APPROVED — AGENDA

Commissioner Gary made a motion to approve the agenda with the following changes:

- Remove: Tammy Sapp from Item #2- Employee New Hire, Promotion, and Temporary.
- Add: Hire Tyler Harrington, 01/27/20 – Investigator – Full-Time.
- Add: Incentive work Request for Black Forest Park.
- Add: Petition from South Dale EMS, Inc. for EMS Funding.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED — MEMORANDUM OF WARRANTS

Commissioner McKinnon made a motion to approve the following Memorandum of Warrants:

- Accounts Payable Check Numbers 85424-85692.
- Payroll Check Numbers: 154638-154646.
- Direct Deposit Check Numbers: 33160-33444.

Commissioner Gary seconded the motion, all voted aye. Motion carried.