

## June 28, 2016

The Dale County Commission convened its regular meeting on Tuesday, June 28, 2016. The following members were present: Mark Blankenship, Chairman; District One Commissioner Chris Carroll; District Two Commissioner Steve McKinnon; District Three Commissioner Charles W. Gary and District Four Commissioner James W. Strickland.

### WORK SESSION

Chairman Blankenship called the work session to order at 10:00 a.m. The following items were on the work session agenda for discussion and/or information:

Minutes –

1. Approve Minutes of June 14, 2016 Regular Meeting

Employment –

2. Revised Classification Plan (06/21/16)

Other Business –

3. Travel Requests
  - Safety Coordinator Regional Training, June 29, 2016, Prattville, AL, Miller
  - Safety Incentive Discount Program (SIDP) Department Head Training, June 29, 2016, Prattville, AL, Runkle and Miller
  - County Government Education Institute, Overview of County Government, July 13-14, 2016, Prattville, AL, Miller
4. Emergency Repair Agreement, DCP 23-04-16 (County Road 72)
5. Emergency Repair Agreement, DCP 23-05-16 (County Road 82)
6. Use of Jail Ad Valorem Tax for Repairs at the Dale County Jail
7. Bids for Painting Work at the Dale County Jail
8. Policy Letter to Establish Sign-in Logbook for Vendors/Contractors at the Dale County Courthouse
9. Revised Fuel Card Contract – Wright Express (WEX)

ADDED

10. Digital Information Cooperative Agreement
11. Memorandum of Warrants

Information/Discussion –

12. Nominations for Board of Adjustment to Support Flood Damage Prevention Ordinance
13. Update on Dothan Regional Airport Drainage Project
14. Road-side Trash Pick-up Proposal (WRC)
15. Maintenance Agreement Addendum – Dale County Jail
16. Proposed Quote for Preparation of 2015 Financial Documents
17. Commission Office Modifications
18. Update on Proposed Closing of Pouncey Farm Road
19. Temporary Hire – Custodian
20. Proposal to Contract Janitorial Services
21. Proposal to Contract “Shred Event Day”
22. Tower/Radio Update

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VOTING SESSION

Chairman Blankenship called the voting session to order at 11:00 a.m. Commissioner Gary opened with the Pledge to Allegiance. Commissioner Carroll followed with prayer.

MINUTES – May 24, 2016 REGULAR SESSION

Commissioner Strickland made a motion to approve the minutes of the June 14, 2016 regular session. Commissioner Gary seconded the motion. All voted aye. Motion carried.

APPROVED – REVISED CLASSIFICATION PLAN

Commissioner Gary made a motion to approve the Revised Dale County Classification Plan, dated June 21, 2016. Commissioner Carroll seconded the motion. All voted aye. Motion carried.

APPROVED – TRAVEL REQUEST

Commissioner Carroll made a motion to approve the following Travel Requests:

- Attendance at the Safety Coordinator Regional Training, June 29, 2016 in Prattville, AL by Kira Miller at an estimated cost of \$108.00
- Attendance at the Safety Incentive Discount Program (SIDP) Department Head Training, June 29, 2016 in Prattville, AL by John Runkle and Kira Miller at an estimated cost of \$108.00
- Attendance at the County Government Education Institute, Overview of County Government, July 13-14, 2016 in Prattville, AL by Kira Miller at an estimated cost of \$533.00

Commissioner McKinnon seconded the motion. All voted aye. Motion carried.

APPROVED- RESOLUTION – ALABAMA DEPARTMENT OF TRANSPORTATION WORK  
PROJECTS – 2016-06-28-01 and 2016-06-28-02

Commissioner McKinnon made a motion to approve the following Resolutions for agreements with the Alabama Department of Transportation for emergency roadway repairs:

- DCP 23-04-16 – Emergency repairs of undermined roadway on County Road 72 at an estimated cost of \$43,500.00
- DCP 23-05-16 – Emergency repairs of a slope failure and major washing around a pipe on County Road 82 at an estimated cost of \$41,000.00

Commissioner Carroll seconded the motion. All voted aye. Motion carried.

APPROVED – USE OF AD VALOREM TAX FOR DALE COUNTY JAIL REPAIRS

Commissioner Gary made a motion to approve the use of the Ad Valorem Jail Tax revenue for the \$3,800.00 costs of repairing the heating and air conditioning system at the Dale County Jail. Commissioner Strickland seconded the motion. All voted aye. Motion carried.

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**ACTION ON BIDS FOR PAINTING WORK AT THE DALE COUNTY JAIL**

The County Administrator opened the sealed bids submitted by the following contractors for painting work at the Dale County Jail:

- Carlisle Construction with a bid of \$79,910.00
- Commercial Coatings with a bid of \$90,000.00

After discussion among the Commission members and the recommendation by the Dale County Sheriff to consider an alternative proposal for completing the work, the Commission delayed an action on the submitted bids pending review of the alternative proposal.

**APPROVED – POLICY FOR ACCESS TO THE DALE COUNTY COURTHOUSE BY VENDORS/CONTRACTORS**

Commissioner Strickland made a motion to approve the policy to establish a sign-in/sign-out procedure to account for the security and safety of vendors/contractors performing repairs/scheduled work at the Dale County Courthouse. Commissioner McKinnon seconded the motion. All voted aye. Motion carried.

**APPROVED – REVISION TO THE CONTRACT FOR FUEL CARD SUPPORT**

Commissioner Gary made a motion to approve the revised contract with Wright Express (WEX) for fuel card support in order to meet new statutory requirements outlined by the State of Alabama's Division of Purchasing guidelines concerning Dale County's current contract for fuel card services. Under the guidelines, Dale County will establish membership with the National Joint Powers Alliance (NJPA) to continue the existing arrangement with WEX and to meet the new statutory requirements. Commissioner Carroll seconded the motion. All voted aye. Motion carried.

**APPROVED – DIGITAL INFORMATION COOPERATIVE AGREEMENT – 2016-06-28-03**

Commissioner Gary made a motion to approve the Digital Information Cooperative Agreement with the Alabama Department of Transportation (ALDOT) for a federal grant of \$12,500.00 to be applied toward the completion of the 2016 photography and mapping project. Under the terms of the agreement, ALDOT will provide 80% (\$10,000) and Dale County will provide 20% (\$2,500) of the cost share toward the grant. Dale County will be responsible for funding the balance of the project cost. Commissioner McKinnon seconded the motion. All voted aye. Motion carried.

**MEMORANDUM OF WARRANTS**

Commissioner McKinnon made a motion to approve the memorandum of warrants. (Payroll check numbers 154288-154295, Payroll direct deposit numbers 20387-20523, and Accounts Payable check numbers 73266-73385). Commissioner Carroll seconded the motion. All voted aye. Motion carried.

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**APPROVED – RENOVATIONS TO THE COMMISSION OFFICE AT THE COUNTY  
GOVERNMENT BUILDING**

Commissioner Carroll made a motion to approve the proposed renovation work for the Solid Waste office space in the County Government Building at a cost of \$11, 557.00 for construction work by Senn Construction and a cost of \$7,269.00 for the security system upgrades by Harris Security Systems. Commissioner Strickland seconded the motion. All voted aye. Motion carried.

**APPROVED – REQUEST TO SUBMIT BIDS FOR CUSTODIAL SERVICES CONTRACT**

Commissioner McKinnon made a motion to approve the bid announcement for custodial services at the Dale County Courthouse and the County Government Building. Commissioner Carroll seconded the motion. All voted aye. Motion carried.

**ANNOUNCEMENT – NEXT REGULAR MEETING**

Chairman Blankenship announced that the next regular meeting of the Dale County Commission would be Tuesday, July 12, 2016 at 10:00 a.m.

**ADJOURNMENT: CONFIRMATORY STATEMENT**

Commissioner Gary made a motion to adjourn the meeting. Commissioner Strickland seconded the motion. All voted aye. Motion carried.

It is hereby ordered the foregoing documents, resolutions, etc., be duly confirmed and entered into the minutes of the Dale County Commission as its official actions.

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Mark Blankenship, Commission Chairman

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Chris Carroll, Commissioner  
District # 1

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Charles W. Gary, Commissioner  
District # 3

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Steve McKinnon, Commissioner  
District # 2

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James W. Strickland, Commissioner  
District # 4